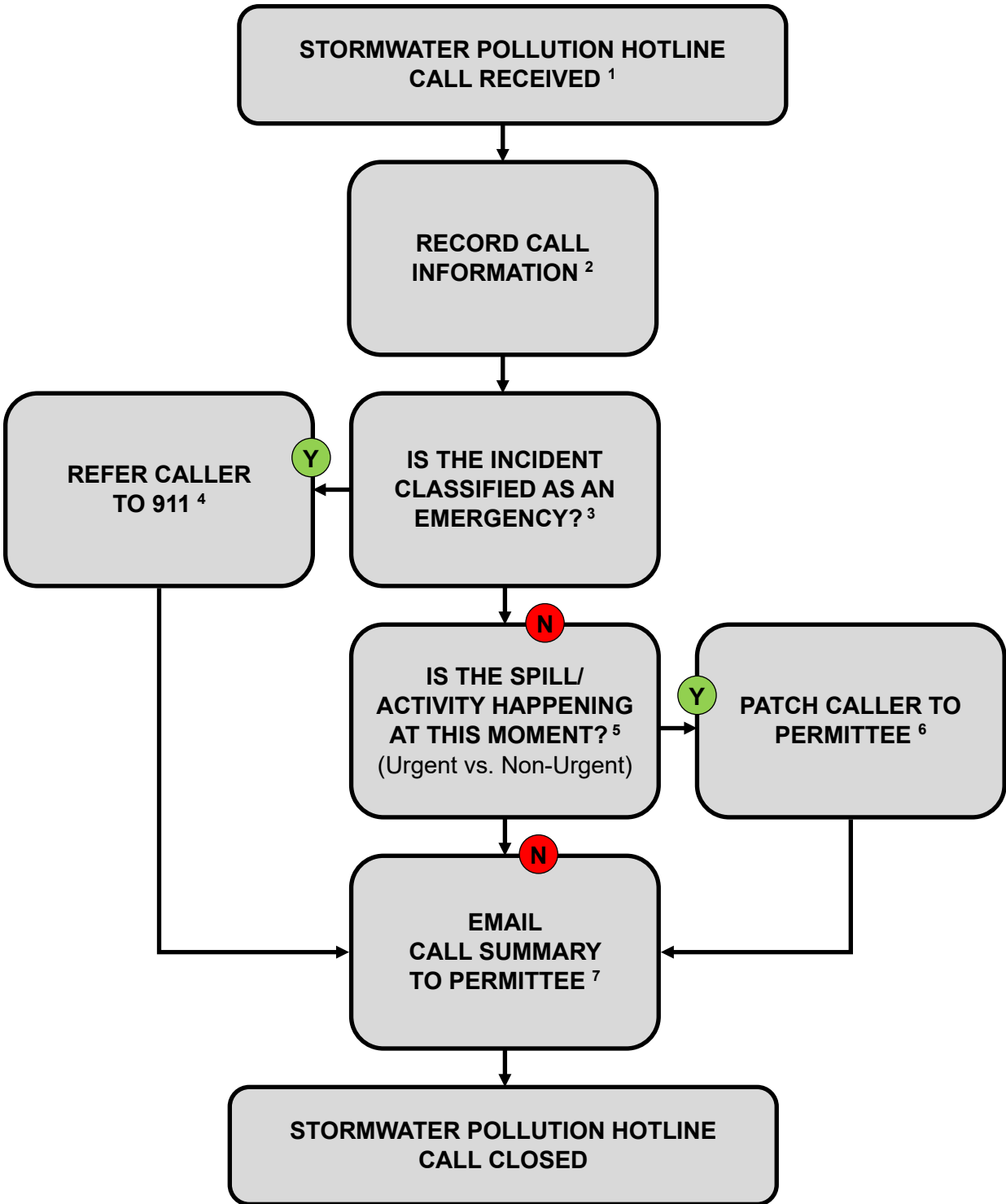


STORMWATER POLLUTION HOTLINE CONTACT LIST

PERMITTEE	SUB-ACCOUNT NUMBER	NORMAL WORK HOURS	CONTACTS					
			PRIMARY		ALTERNATE		AFTER-HOURS	
			NAME	PHONE/EMAIL	NAME	PHONE/EMAIL	NAME	PHONE/EMAIL
ADA COUNTY HIGHWAY DISTRICT (ACHD)	001	8:00AM-4:30PM	SETH KUCHENBECKER	208-387-6264 SKUCHENBECKER@ACHDIDAHO.ORG	ADAM VAN PATTEN	208-387-6268 AVANPATTEN@ACHDIDAHO.ORG	ON-CALL SUPERINTENDENT ¹	208-484-0398 or 208-484-0386
								N/A
BOISE CITY (BC)	002	8:00AM-5:00PM						
BOISE STATE (BSU)	003	8:00AM-5:00PM						
DRAINAGE DISTRICT #3 (DD3)	004	8:00AM-5:00PM	Dean Callen	(208) 602-1713 dean.dd3@gmail.com	Abigail Germaine	(208) 343-5454 arg@elamburke.com	Dean Callen	(208) 602-1713 dean.dd3@gmail.com
GARDEN CITY (GC)	005	7:00AM-4:00PM						
IDAHO TRANSPORTATION DEPARTMENT DISTRICT #3 (ITD)	006	8:00AM-5:00PM						

¹ On-call Superintendent dependent on location. Call 208-484-0398 if east of Cole Rd or north of Chinden Blvd. Call 208-484-0386 if west of Cole Rd and south of Chinden Blvd.

STORMWATER POLLUTION HOTLINE CALL FLOW



STORMWATER POLLUTION HOTLINE OPERATOR INSTRUCTIONS

1. Answer the incoming call.
2. Follow the provided prompts to document the incident details in the *Call Summary*.
3. Check if the incident meets the criteria for an emergency as defined in the *Incident Classifications* sheet. If it is an emergency, proceed to Step 4. If not, move to Step 5.
4. If it's an emergency, advise the caller to dial 911. Proceed to Step 7.
5. Determine if the incident is urgent or non-urgent using the *Incident Classifications* sheet. If it is urgent, proceed to Step 6. If not, move to Step 7.
6. Reference the *Contact List* sheet and connect the caller to the appropriate permittee contact. Determine the appropriate permittee contact based on the incident's location and activity by referring to the *Permittee Information* sheet. During work hours, first attempt to connect the caller to the primary contact. If no response, try the alternate contact. After work hours, connect the caller to the after-hours contact. If unable to connect the caller to the appropriate permittee, proceed to Step 7. A voicemail message is not necessary.
7. After the call is ended, email the *Call Summary* to the primary contact and cc the alternate contact listed on the *Contact List* sheet. Determine the appropriate permittee contact based on the incident's location and activity by referring to the *Permittee Information* sheet.

STORMWATER POLLUTION HOTLINE INCIDENT CLASSIFICATIONS

EMERGENCY

An emergency incident is characterized by an immediate threat to public health, safety, or the environment. This classification is reserved for situations that require immediate action to prevent harm or damage. Callers reporting an emergency should be advised to immediately contact 911 or other emergency response personnel. Examples of emergency incidents include hazardous materials spills, gas leaks, and large petroleum spills (over 25 gallons).

URGENT

An urgent incident is one that demands prompt attention but is not categorized as an emergency. This classification includes situations where immediate action is required to prevent ongoing harm or halt activities that are causing damage. When an urgent issue is reported, the operator should attempt to patch the callers to the permittee with jurisdiction over the area or activity. Examples of urgent incidents include active dumping, sewage spills, spills impacting traffic, and flooding.

NON-URGENT

A non-urgent incident refers to situations where the potential for immediate harm is minimal, and there is less urgency in addressing the issue. The incidents are typically routine in nature and can be addressed over a longer timeframe. Examples of non-urgent incidents include leaking vehicles, abandoned materials, sediment trackout, as well as education and outreach requests.

STORMWATER POLLUTION HOTLINE KEY DEFINITIONS

HAZARDOUS MATERIAL

Any substance or waste that, due to its amount, concentration, physical, chemical, or infectious properties could harm human health, safety, property, or the environment if improperly treated, stored, transported, disposed of, or otherwise managed.

PERMITTEE

Any of the six entities (Ada County Highway District, Boise City, Boise State, Drainage District #3, Garden City, Idaho Transportation Department District #3) responsible for implementation of the Boise/Garden City Area National Pollutant Discharge Elimination System (NPDES) Municipal Storm Separate Sewer System (MS4) Permit. Permittees must maintain a system where the public can report stormwater pollution concerns.

POLLUTANT

Material like sewage, waste, chemicals, biological matter and more, which, when released into water, contribute to pollution. This includes things like hazardous waste, litter and substances from construction or vehicles.

RIGHT-OF-WAY

Any public highway, street, or alley accessible to the public.

STORM DRAIN SYSTEM

The system collecting and conveying stormwater including roads with drainage systems, gutters, curbs, pipes, basin, natural and altered drainage channels, and reservoirs.

STORMWATER

Rainwater and melting snow that flows across surfaces and into the storm drain system, rather than soaking into the ground.

STORMWATER POLLUTION HOTLINE PERMITTEE INFORMATION

ADA COUNTY HIGHWAY DISTRICT (ACHD)

Responsible for maintaining and constructing public streets, roads, and storm drain infrastructure in Ada County, except state or federal highways operated solely by ITD3. Addresses issues like flooding, clogged drains, illegal connections, and pollutant discharges within ACHD right-of-way. All stormwater pollution reports outside the jurisdiction of the other permittees should be sent to ACHD.

BOISE CITY (BC)

Manages stormwater from the storm drain system and outfalls owned and/or operated by Boise City. These areas are generally limited to City owned properties. Regulates residential and commercial development within Boise city limits. Addresses pollutant discharges originating from outside the right-of-way or on private streets within Boise city limits. Leads the permittees' public education and outreach initiative.

BOISE STATE (BSU)

Responsible for 153 acres of State-owned university land adjacent to the Boise River south of Julia Davis Park. Maintains and operates a campus storm drain system with multiple outfalls. Addresses pollutant discharges within Boise State University premises. Manages public education and outreach for the university.

DRAINAGE DISTRICT #3 (DD3)

Operates drainage facilities for stormwater and limited agricultural drainage in southeast Boise and portions of the First Bench area. Addresses pollutant discharges impacting Drainage District #3 (DD3) drains.

DD3 drains include:

- Drain E
- Drain A
- Drain B
- Drain D
- Drain C
- Drain B-1

GARDEN CITY (GC)

Manages stormwater from the storm drain system and outfalls owned and/or operated by the city of Garden City. These areas are generally limited to City owned properties. Regulates residential and commercial development within Garden City limits. Addresses pollutant discharges originating from outside the right-of-way or on private streets within Garden City limits.

IDAHO TRANSPORTATION DEPARTMENT DISTRICT #3 (ITD)

Responsible for maintaining and constructing state highways and storm drain infrastructure in Ada County and several other southwest Idaho counties. Addresses issues like flooding, clogged drains, illegal connections, and pollutant discharges within Idaho Transportation Department (ITD) District #3 right-of-way.

ITD Highways and road segments within Ada County include:

- I84
- I184
- US HWY 20/26
 - o Chinden Blvd (All)
 - o Front St (I184 to S Broadway Ave)
 - o Myrtle St (I184 to S Broadway Ave)
 - o Broadway Ave (E Front St to I84)
- ID HWY 16
- ID HWY 21
- ID HWY 44
 - o State St (All west of N Glennwood St)
 - o Glennwood (W State St to W Chinden Blvd)
- ID HWY 55
 - o Eagle Rd (W State to I84)
- ID HWY 69
 - o Meridian Rd (I84 to E Kuna Rd)

- Kuna Rd (N Orchard Ave to N Meridian Rd)

STORMWATER POLLUTION HOTLINE CALL SUMMARY

CALLER

Date/Time:	DATE & TIME
Caller:	TEXT
Callback #:	TEXT
Follow-up Requested:	YES/NO

INCIDENT

Location:	TEXT
City:	TEXT
Release Date/Time:	DATE & TIME
Ongoing:	YES/NO
Pollutant:	TEXT
Amount Released:	TEXT
Proximity to Waters:	TEXT
Impact to Storm Drain:	YES/NO
Additional Details:	TEXT

RESPONSIBLE PARTY

Responsible Party:	TEXT
Additional Details: (e.g., Address, License Plate, or Phone Number)	TEXT