

AGENDA
ADA COUNTY DRAINAGE DISTRICT NO. 3
BOARD MEETING
February 2, 2024, 9:00 a.m.
Elam & Burke, P.A.
251 East Front Street, Suite 300
Boise, Idaho 83702

Commissioner Steve Sweet called the meeting to order at 9:00 a.m.

ATTENDANCE:

Present were Commissioners Steve Sweet, Ashley Newbry, Carolyn Strickling, District Counsel Abigail Germaine, Elam and Burke; District Engineer Nick Kraus; Meghan Everard, Elam and Burke; District Supervisor Dean Callen, Alexandra Lee, CPA.

1. **ACTION ITEM:** Consideration of Any Changes or Additions to Agenda.
2. **ACTION ITEM:** Approval of January 5, 2024, Minutes. Minutes approved by Motion by Commissioner Strickling. Newbry seconded. Unanimously approved.
3. **ACTION ITEM:** Approval of Expenditures for November and December 2023. Motion to approve November and December 2023 expenditures by Chairman Newbry. Commissioner Strickling seconded. Unanimously approved.
4. **Old Business:**
 - A. **ACTION ITEM: Drain A Update/Neighborhood Homeowner Notification.** Commissioner Sweet gave update. He is planning to meet with the homeowner in the near future.
 - B. **ACTION ITEM: Pat Tate Memorial.** Commissioner Sweet gave update on records collected from Ada County. Discussion regarding plague stating over 60 years of service. Will discuss cost at next meeting.
 - C. **ACTION ITEM: Logo.** Commissioner Strickling will contact Streamline and report back to the Board.
 - D. **ACTION ITEM: Boise 23.** Nick Kraus gave an update. Discussion regarding Wright Brothers and developers' relationship. District Counsel Germaine discussed bonding issue. February 12th is set for the next camera review of drain. Commissioner Sweet suggests QRS Consulting to monitor this site.

5. **New Business:**

A. **ACTION ITEM: Consider Resolution 2024-02 to Approve Reappointment of Commissioner Ashley Newbry.** Motion made by Commissioner Strickling to reappoint Commissioner Newbry and seconded by Commissioner Sweet. Motion passed unanimously, and the Resolution was signed.

B. **ACTION ITEM: Election of New Officers.** The Board nominated Commissioner Newbry as new Chair. The Board nominated Commissioner Strickling as Secretary. Discussion was had regarding Commissioner Strickling staying in an at large position. Motion was made to elect Commissioner Newbry as the new Chair and Commissioner Sweet as the Secretary by Commissioner Strickling and seconded by Commissioner Sweet. Motion passed unanimously.

C. **DISCUSSION ITEM: Review of Budget to Actuals.** Alexandra Lee with Travis Jefferies gave an update and explanation on Budget to Actuals. Discussion was had regarding accounting procedures.

D. **DISCUSSION ITEM: Dean Callen's Spending Authority.** Dean Callen, Superintendent gave an update on drainage maintenance. Discussion was made to itemize work completed and expenses. Superintendent Callen gave update on hotline and phone usage. Discussion was made to highlight phone numbers on website.

E. **DISCUSSION ITEM:** Nick Kraus, District Engineer discussed new potential project.

F. **DISCUSSION ITEM:** District Counsel Germaine discussed the rate increase letter.

6. **Review of System** – Superintendent Callen gave update. No concerns.

7. **Setting of Next Board Meeting – Monthly.** The next meeting will be held on March 1, 2024.

8. **Adjourn.** The meeting was adjourned at 11:30 a.m.

ADOPTED BY THE BOARD OF COMMISSIONERS OF ADA COUNTY DRAINAGE DISTRICT NO. 3 ON THE
7th DAY OF MARCH 2024.

Ashley Newbry, Chair

ATTEST:

Carolyn Strickling, Secretary