

MINUTES OF REGULAR MEETING
BOARD OF COMMISSIONERS
DRAINAGE DISTRICT NO. 3

251 East Front Street, Suite 300
Boise, Idaho

November 3, 2023
9:00 a.m.

Commissioner Ashley Newbry called the meeting to order at 9:00 a.m.

ATTENDANCE:

Present were Commissioners Steve Sweet, Ashley Newbry, Carolyn Strickling (via Zoom); District Counsel Abigail Germaine, Elam and Burke; District Engineer Nick Kraus; Meghan Everard, Elam and Burke; Lucinda Reinke, CPA.

1. **ACTION ITEM: Consideration of Any Changes or Additions to Agenda.**

Commissioner Newbry asked that the agenda be amended to include a discussion regarding general utility management.

2. **New Business:**

A. **DISCUSSION: Expenditures.** Lucinda Reinke joined the November meeting to discuss the District's budget. Motion was made by Commissioner Strickling and seconded by Commissioner Newbry to approve expenditures for September 2023. Motion passed unanimously.

3. **ACTION ITEM: Approval of September 8, 2023, Minutes.** Minutes of the September 8, 2023, meeting were approved by motion of Commissioner Strickling and seconded by Commissioner Newbry. Motion passed unanimously, and the minutes were signed.

4. **ACTION ITEM: Dry Water Testing.** Results from the Ada County Highway District's dry weather testing conducted on behalf of the District were discussed.

5. **ACTION ITEM: Bond.** The District is able to legally bond for certain improvements. Ms. Germaine will prepare memo on this item for future consideration by the Board.

6. **ACTION ITEM: Hotline Update.** Discussion was had regarding the hotline call procedures applicable to Dean Callen and improvements regarding contacts and record keeping.

7. **ACTION ITEM: Resolution.** Consideration of a new time for monthly Board meetings was discussed. Discussion to change board meeting time from 10:00 a.m. to 9:00 a.m. moving forward. Motion was made by Chairman Sweet and seconded by Commissioner Newbry to prepare a resolution reflecting this change.

8. **ACTION ITEM: Utility Management.** Commissioner Newbry discussed concerns regarding the maintenance of drains. Discussion was had regarding DD3 being acquired or building up the quality of its maintenance plan.

9. **Old Business:**

A. **Logo:** Examples of new logos were presented and discussed. Discussion had regarding adding date of establishment of 1923 on logo. Commissioner Strickling to contact Streamline.

B. **DISCUSSION: Pat Tate Memorial.** Chairman Sweet gave a status report on this matter. Waiting for new information.

C. **DISCUSSION: Reece Agreement.** Ms. Germaine gave brief discussion on Memorandum. Chairman Sweet discussed open ditch concerns.

10. **Setting of Next Board Meeting - Monthly.** The next meeting will be held on January 5, 2024.

11. **Adjourn.** The meeting was adjourned at 11:10 a.m.

ADOPTED BY THE BOARD OF COMMISSIONERS OF ADA COUNTY DRAINAGE DISTRICT NO. 3 ON THE 5th DAY OF JANUARY 2024.

Steve Sweet, Chair

ATTEST:

Ashley Newbry, Secretary